

11360 Highway 212 STE 6  
Cologne, MN 55322

(952) 466-5230 | [carverswcd.org](http://carverswcd.org)

## Carver SWCD Board Meeting Minutes – June 26, 2025

Held in conference room 3 at the Carver County Public Works facility in Cologne, MN

### Board Members Present:

Chair, Mark Zabel  
Vice Chair, Marcus Zbinden  
Secretary/Treasurer, Jeffrey Sons  
Member, Michael Lynch

### Others Present:

Farm Service Agency Director, Jennifer King  
NRCS District Conservationist, Katie Mattila  
NRCS Soil Conservation Technician, Cindy Hoffmann  
BWSR Board Conservationist, Jen Dullum  
Carver Co. Public Services, Paul Moline (*arrived at 9:09 a.m.*)

### SWCD Staff Present:

District Manager, Mike Wanous  
Administrative & Finance Specialist, Felicia Brockoff  
Resource Conservationist, Terry Meiller  
Landscape Restoration Specialist, Seth Ristow (*arrived at 8:23 a.m.*)

### 1. Call to Order.

Chair Zabel called the meeting to order at 8:00 a.m.

### 2. Public Comments – None.

### 3. Agenda Review and Adoption.

One addition has been added to the regular Agenda items, to discuss the CRP incentive program.

Resolution 027-2025: Zbinden moved, Lynch seconded, to approve the June 26, 2025, Board Meeting Agenda with the addition of discussing the CRP incentive program. Roll call vote: Lynch-aye; Sons-aye; Zabel- aye; Zbinden-aye. Motion carried.

### 4. Agency Reports

- a. FSA Report – Jennifer submitted a written report, which she reviewed with the Board. The National office has not accepted or denied any of the CRP offers, but they are guarantying a second batching period. There COC Board has two open positions. One incumbent is running again, but the other has served the maximum of 9 years. The nomination deadline is August 1.

She also reported on the supplemental disaster assistance programs. The emergency livestock program for drought has already been paid out. In August there will be a signup period for producers to sign up for flooding disasters from 2023-2024. She also reported a supplemental disaster relief program is coming, which will depend on if they producer had a big enough loss and varies if they had crop insurance or no insurance.

NRCS report – Katie reported that 7 EQIP contracts were preapproved and have been preapproved and obligated in Carver County. The EQIP batching deadline for 2026 applications is August 1<sup>st</sup>. The EQIP payment rates are expected to be reduced from prior years. The CSP

applications for Carver County were preapproved and obligated. NRCS staff will be working on status reviews in the next upcoming weeks.

The NRCS team boundaries will be changing effective July 14. Carver and Scott Counties will now be joining Sibley, McLeod and Meeker Counties, with Jake Stich being the new team lead. She also reported that Jeff, the NRCS Soil Conservationist from Jordan, has accepted a position with the Scott SWCD.

- c. Carver County Report - Paul reported that the 2026 preliminary budget allocation to the SWCD is an increase of 4.3%. He also reported that the 2027 budget process could be quite different, with lots of cuts. Administrator Hemze has issued a soft hiring freeze for current employment vacancies. Budget hearings will be held in early August.

## 5. Consent Agenda Items

Resolution 028-2025: Zbinden moved, Sons seconded to approve the following consent agenda items:

- a. Approval of May 15, 2025, Board Meeting Minutes
  - b. Acceptance of the May 2025 Treasurer's Report
- Roll call vote: Lynch-aye; Sons-aye; Zabel- aye; Zbinden-aye. Motion carried.

## 6. Regular Agenda Items

- a. Mike reported that a public notice for the Supervisor District 1 Vacancy ran for 3 weeks in the paper, but no letters of interest have been received. Chair Zabel feels it is important to fill the position before the 2026 election. The advertisement will be updated to read the position is open until filled. Felicia will contact the online Carver County Local News again, to see if they will post the notice on their website.
- b. Chair Zabel presented a resolution for federal support for FSA and NRCS staffing levels at this time. If the SWCD Board approves this resolution, it will be brought to the MASWCD Area IV meeting for approval.

Resolution 029-2025: Sons moved, Zbinden seconded to approve the following resolution:

### **Federal Support for FSA and NRCS Staffing Levels**

WHEREAS, trained, competent, professional staff are required to assist local landowners and land managers with implementation of conservation on the land; and

WHEREAS, FSA and NRCS staff at the local level have direct contact with producers and landowners; and

WHEREAS, conservation programs are best implemented at the local level; and

WHEREAS, recent cuts to USDA have created staffing shortages which result in delays of program implementation

THEREFORE, BE IT RESOLVED, that MASWCD work with NACD to direct USDA to provide adequate staffing at the local level for FSA and NRCS to promote, market, plan, implement, and maintain conservation practices to meet the needs of local producers and landowners.

Roll call vote: Lynch-aye; Sons-aye; Zabel- aye; Zbinden-aye. Motion carried.

- c. MASWCD is hosting a governance workshop September 10-11 in St. Cloud. Supervisors will review the materials and discuss at the July board meeting.
- d. Seth presented four pollinator program cost-share applications at this time, totaling \$12,528 in cost share assistance and covering 30,720 square feet.

Resolution 030-2025: Zbinden moved, Lynch seconded to approve the following pollinator applications:

- 1) Julie Trabant, NYA - \$2,000 to convert 8,200 square feet of turf grass to a pollinator habitat
- 2) City of Chaska - \$5,000 to convert 12,000 square feet of turf grass to a pollinator habitat, with the stipulation that the City of Chaska will contact the homeowners whose property borders the proposed project area.
- 3) Glenn Wuetherich, NYA - \$2,670 to convert 8,000 square feet of turf grass to a pollinator habitat.
- 4) Nathan Roise, Carver - \$3,528 to convert 1,872 square feet of turf grass to a pollinator habitat.

Roll call vote: Lynch-aye; Sons-aye; Zabel- aye; Zbinden-aye. Motion carried.

- e. The MASWCD Area IV meeting and tour will be hosted by Hennepin County on July 9 at the Ridgedale library. Chair Zabel, Zbinden, and Mike Wanous all plan to attend.
- f. The SWCD has received a \$20,000 grant from BWSR to provide an incentive for landowners enrolled in the CRP program. The WMO has agreed to match another \$10,000 for this incentive. Mike also reported he's working with Jen from BWSR, to see if we can use the Lake Waconia SWA funds to also enhance this CRP incentive.

Mike asked the Board for direction on how to proceed with signing up landowners for the incentive. After discussion, the consensus was that the SWCD will keep track of landowners who are interested in the CRP incentive payments. Applications will then be ranked and scored by the SWCD, according to high priority watersheds, and brought back to the SWCD board for approvals in July or August.

## **8. SWCD Board Committee & SWCD Staff Monthly Reports**

- a. Personnel Committee (Zabel, Zbinden) – has not met.
- b. Metro Conservation District's (MCD) Committee (Zbinden; Lynch alt.) – has not met.
- c. Education & Outreach Committee (Sons, Lynch) – has not met.
- d. Budget Committee (Sons, Zbinden) – has not met.
- e. WMO Advisory Committee (Zbinden; Sons alt.) – Zbinden reported on the June tour. Sites included the Lake Waconia AIS inspection site at the new park boat landing, a landowner raingarden, and the Crow River area cutoff site in Camden Township for a possible feasibility study. The phosphorus issue in Eagle Lake was also discussed. Alum treatments have been done and there's discussion of harvesting the curly pond leaf. The group also saw a SAFL baffle stormwater treatment site in Norwood.

- f. South Fork Crow River 1W1P (Zabel; Lynch alt.) – Lynch reported on the June 13 meeting report. Most of the proposed projects being completed in the watershed will use up all of the grant funds. Kyle from Renville County will be applying for additional funds for projects. The next meeting is June 12, 2026.
- g. The SWCD staff monthly progress report was presented and discussed.

#### 8. Board of Supervisors Announcements

- a. The second quarter Supervisor compensation forms are due today.
- b. Chair Zable reported on the last BWSR board meeting. The regional conservation partnership program (RCPP) funds from NRCS are significantly lower than expected. However, there has been \$22 million added for soil health project. He also reported that the MN Department of Health is working with the MN Ground Water Association (MGWA) to conduct groundwater mapping that would be surface watershed based.
- c. Upcoming meetings/events:
  - June 26 – SWCD strategic planning session (immediately following today's meeting)
  - July 4 – Independence Day, SWCD office closed
  - July 9 – Area 4 summer meeting and tour, Hennepin County
  - July 17 – SWCD Board meeting 8:00 a.m.
  - August 21 – SWCD Board meeting 8:00 a.m.

#### 9. Adjourn

Resolution 031-2025: Lynch moved, Sons seconded to adjourn the meeting at 9:40 a.m. Roll call vote: Lynch-aye; Sons-aye; Zabel-aye; Zbinden-aye. Motion carried.

**Next Board Meeting: Thursday, July 17, 2025, at 8:00 AM**  
**Location: Public Works Headquarters, Conference Room 1**  
**11360 Highway 212, Cologne, MN 55322**

Approved: \_\_\_\_\_ Date signed: July 17, 2025  
 Secretary/Treasurer

**Carver Soil & Water Conservation District**  
**Treasurer's Report**  
As of June 30, 2025

Date	Num	Name	Memo	Debit	Credit	Balance
<b>1000 Checking-Security Bank</b>						16,458.59
06/03/2025	3773	Elan Financial Services	1335		875.76	15,582.83
06/03/2025	3774	ECM Publishers, Inc.	#424286 Public Notice		112.88	15,469.95
06/06/2025	EFT-822	MSRS	Employee Elective		1,229.00	14,240.95
06/09/2025			Funds Transfer-471916052	40,000.00		54,240.95
06/10/2025	3775	NCPERS Group Life Ins.	910300-062025		16.00	54,224.95
06/10/2025	3776	Carver County	PW-7099		476.75	53,748.20
06/10/2025	3777	HSA Bank	#W628180 May Fees		12.50	53,735.70
06/12/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/03/2025		16,149.16	37,586.54
06/12/2025			Deposit - ETA & Drill Rentals	10,846.31		48,432.85
06/13/2025	DD1154	Brockoff, Felicia L.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1155	Datres, Benjamin R.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1156	Genelin, Thomas M.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1157	Meiller, Terry J.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1158	Polster, Tyler J.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1159	Ristow, Seth E.	Direct Deposit	0.00		48,432.85
06/13/2025	DD1160	Wanous, Richard M.	Direct Deposit	0.00		48,432.85
06/13/2025	EFT-823	HSA Bank	41-1385530		1,492.00	46,940.85
06/13/2025	EFT-824	Minnesota Revenue	7694248		1,061.00	45,879.85
06/13/2025	EFT-825	PERA	9103-00		3,576.42	42,303.43
06/13/2025	EFT-826	US Treasury IRS	41-1385530		5,790.00	36,513.43
06/13/2025	EFT-827	MSRS	Employee Elective		1,229.00	35,284.43
06/23/2025	3778	Carver County	June Insurance Premium		10,965.91	24,318.52
06/25/2025	3779	Hollywood Auto	Invoice #31661		23.00	24,295.52
06/25/2025	3780	Carver County	PWM-25-003		7,564.95	16,730.57
06/26/2025			Funds Transfer-474858156	30,000.00		46,730.57
06/27/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/26/2025		17,451.99	29,278.58
06/30/2025	DD1163	Brockoff, Felicia L.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1164	Datres, Benjamin R.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1165	Genelin, Thomas M.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1166	Meiller, Terry J.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1167	Polster, Tyler J.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1168	Ristow, Seth E.	Direct Deposit	0.00		29,278.58
06/30/2025	DD1169	Wanous, Richard M.	Direct Deposit	0.00		29,278.58
06/30/2025	3781	Lynch, Michael J.	Second Quarter Compensation		745.19	28,533.39
06/30/2025	3782	Sons, Jeffrey R.	Second Quarter Compensation		375.71	28,157.68
06/30/2025	DD1161	Zabel, Mark A.	Direct Deposit	0.00		28,157.68
06/30/2025	DD1162	Zbinden, Marcus R.	Direct Deposit	0.00		28,157.68
06/30/2025	EFT-828	HSA Bank	41-1385530		1,492.00	26,665.68
06/30/2025	EFT-829	Minnesota Revenue	7694248		1,061.00	25,604.68
06/30/2025	EFT-830	PERA	9103-00		3,613.92	21,990.76
06/30/2025	EFT-831	US Treasury IRS	41-1385530		6,030.40	15,960.36
06/30/2025	2025-15	MN Dept. of Rev. Sales Tax	Q2-2025 Sales Tax Due (2,881 taxable s...		241.00	15,719.36
06/30/2025			Interest	0.56		15,719.92
06/30/2025			Deposit-Drill Rentals	312.56		16,032.48
Total 1000 Checking-Security Bank				81,159.43	81,585.54	16,032.48
<b>1100 Savings-Security Bank</b>						278,605.86
06/09/2025			Funds Transfer-471916052		40,000.00	238,605.86
06/26/2025			Funds Transfer-474858156		30,000.00	208,605.86
06/30/2025			Interest	291.77		208,897.63
Total 1100 Savings-Security Bank				291.77	70,000.00	208,897.63
<b>1110 Member Savings-SouthPoint</b>						10.30
Total 1110 Member Savings-SouthPoint						10.30
<b>1150 Savings Citizens NYA</b>						81,847.78
06/30/2025			Interest	107.64		81,955.42
Total 1150 Savings Citizens NYA				107.64	0.00	81,955.42
<b>1200 Investments CD's</b>						532,238.61
<b>12.SB&amp;T*096 (4.29%-07/13/2025)</b>						54,509.68
Total 12.SB&T*096 (4.29%-07/13/2025)						54,509.68
<b>12.SB&amp;T*254 (4.25%-08/07/2025)</b>						157,522.65
Total 12.SB&T*254 (4.25%-08/07/2025)						157,522.65
<b>12.ONB**968 (4.3%-09/03/2025)</b>						109,280.47

Carver Soil & Water Conservation District  
Treasurer's Report  
As of June 30, 2025

Date	Num	Name	Memo	Debit	Credit	Balance
		Total 12.ONB**968 (4.3%-09/03/2025)				109,280.47
		<b>12.SB&amp;T**939 (3.9%-11/23/2025)</b>				100,000.00
		Total 12.SB&T**939 (3.9%-11/23/2025)				100,000.00
		<b>12.SPCU**024 (4.0%-03/15/2026)</b>				110,925.81
		Total 12.SPCU**024 (4.0%-03/15/2026)				110,925.81
		Total 1200 Investments CD's				532,238.61
<b>TOTAL</b>				<b>81,558.84</b>	<b>151,585.54</b>	<b>839,134.44</b>



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## Treasurer's Monthly Report Program Summary - June 2025

	Cash Balance <u>5/31/2025</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>6/30/2025</u>
<b><u>Funds</u></b>				
BWSR CRP Incentive Grant	\$20,000.00			\$20,000.00
BWSR Buffer Implementation	\$12,158.92			\$12,158.92
BWSR Conservation Delivery	\$0.00			\$0.00
BWSR District Capacity	\$47,995.00			\$47,995.00
BWSR Soil Health Cost-Share	\$0.00			\$0.00
BWSR State Cost Share	\$36,814.43			\$36,814.43
BWSR WBIF (Waconia & Eagle)	\$5,393.15			\$5,393.15
SWCD Operating Funds	\$677,777.64	\$11,558.84	\$81,585.54	\$607,750.94
District Escrow	\$109,022.00			\$109,022.00
<b>TOTAL</b>	<b>\$909,161.14</b>	<b>\$11,558.84</b>	<b>\$81,585.54</b>	<b>\$839,134.44</b>

<b><u>Use of Cash</u></b>				
1000 Checking Security Bank	\$16,458.59	\$81,159.43	\$81,585.54	\$16,032.48
1100 Savings-Security Bank	\$278,605.86	\$291.77	\$70,000.00	\$208,897.63
1110 Savings-South Point CU	\$10.30			\$10.30
1150 Savings-Citizens NYA	\$81,847.78	\$107.64		\$81,955.42
1200 Investments CD's	\$532,238.61			\$532,238.61
<b>TOTAL</b>	<b>\$909,161.14</b>	<b>\$81,558.84</b>	<b>\$151,585.54</b>	<b>\$839,134.44</b>

Carver SWCD Board Treasurer

7/17/2025

Date

**Carver Soil & Water Conservation District**  
**Balance Sheet**  
As of June 30, 2025

	<u>Jun 30, 25</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	16,032.48
1100 Savings-Security Bank	208,897.63
1110 Member Savings-SouthPoint	10.30
1150 Savings Citizens NYA	81,955.42
1200 Investments CD's	
12.SB&T*096 (4.29%-07/13/2025)	54,509.68
12.SB&T*254 (4.25%-08/07/2025)	157,522.65
12.ONB**968 (4.3%-09/03/2025)	109,280.47
12.SB&T**939 (3.9%-11/23/2025)	100,000.00
12.SPCU**024 (4.0%-03/15/2026)	110,925.81
Total 1200 Investments CD's	<u>532,238.61</u>
Total Checking/Savings	<u>839,134.44</u>
Total Current Assets	<u>839,134.44</u>
<b>TOTAL ASSETS</b>	<b><u>839,134.44</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Payroll Liabilities	-0.03
2300 Sales Tax Payable	-1.36
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	12,158.92
2405 Cost-Share	36,814.43
2409 CRP Incentive P25-0452	20,000.00
2406 District Capacity Funds	47,995.00
2408 WBIF Grants	5,393.15
Total 2400 Unearned-Deferred Revenue	<u>122,361.50</u>
Total Other Current Liabilities	<u>122,360.11</u>
Total Current Liabilities	<u>122,360.11</u>
Total Liabilities	122,360.11
Equity	
3000 FUND BALANCE	847,382.08
Net Income	-130,607.75
Total Equity	<u>716,774.33</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>839,134.44</u></b>



**Carver Soil & Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
January through June 2025

	Jan - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4000 Intergovernmental County				
4010 Annual Allocation	286,831.00	573,581.00	-286,750.00	50.0%
4020 CCWMO Projects	0.00	10,000.00	-10,000.00	0.0%
4030 Ditches/Misc. County Rev.	0.00	7,500.00	-7,500.00	0.0%
4040 WCA Services	0.00	10,000.00	-10,000.00	0.0%
<b>Total 4000 Intergovernmental County</b>	<b>286,831.00</b>	<b>601,081.00</b>	<b>-314,250.00</b>	<b>47.7%</b>
4100 Intergovernmental Local				
4110 Cities, WD, LGU Revenue	0.00	12,500.00	-12,500.00	0.0%
4120 MCD, MACD Revenue	15,021.00	35,000.00	-19,979.00	42.9%
<b>Total 4100 Intergovernmental Local</b>	<b>15,021.00</b>	<b>47,500.00</b>	<b>-32,479.00</b>	<b>31.6%</b>
4200 Intergovernmental State				
4202 Buffer Implementation	17,379.79			
4205 Cost-Share	14,242.47			
4206 District Capacity Funds	5,486.04			
4208 Easement Reimbursements	4,150.00			
4207 Soil Health C/S	8,000.00			
4212 SWCD Aid	0.00	133,000.00	-133,000.00	0.0%
4211 WBIF Grants	0.00	230,000.00	-230,000.00	0.0%
<b>Total 4200 Intergovernmental State</b>	<b>49,258.30</b>	<b>363,000.00</b>	<b>-313,741.70</b>	<b>13.6%</b>
4300 Charges for Services				
4320 Great Plains Drill Rental				
4320.1 Tax Exempt Drill Rent	1,734.00			
4320 Great Plains Drill Rental - Other	880.00	7,500.00	-6,620.00	11.7%
<b>Total 4320 Great Plains Drill Rental</b>	<b>2,614.00</b>	<b>7,500.00</b>	<b>-4,886.00</b>	<b>34.9%</b>
4330 Tree & Native Seed Sales				
4300. Tree Sales-Tax Exempt	1,440.00			
4330 Tree & Native Seed Sales - Other	20,948.51	27,000.00	-6,051.49	77.6%
<b>Total 4330 Tree &amp; Native Seed Sales</b>	<b>22,388.51</b>	<b>27,000.00</b>	<b>-4,611.49</b>	<b>82.9%</b>
<b>Total 4300 Charges for Services</b>	<b>25,002.51</b>	<b>34,500.00</b>	<b>-9,497.49</b>	<b>72.5%</b>
4400 Interest Earnings	8,581.97	17,500.00	-8,918.03	49.0%
4500 Miscellaneous Revenues	28.50	7,500.00	-7,471.50	0.4%
<b>Total Income</b>	<b>384,723.28</b>	<b>1,071,081.00</b>	<b>-686,357.72</b>	<b>35.9%</b>
<b>Expense</b>				
5000 District Operations				
5100 Personnel Services				
5101 Payroll Expenses	319,070.83	621,222.00	-302,151.17	51.4%
5102 Payroll Fees	549.75	1,000.00	-450.25	55.0%
5103 SWCD - FICA/Medicare	22,591.04	47,523.00	-24,931.96	47.5%
5104 SWCD - Insurance Ben.	58,989.12	150,000.00	-91,010.88	39.3%
5105 SWCD - PERA & DCP	23,259.42	46,592.00	-23,332.58	49.9%
5106 MN Paid Leave Law	0.00	7,455.00	-7,455.00	0.0%
<b>Total 5100 Personnel Services</b>	<b>424,460.16</b>	<b>873,792.00</b>	<b>-449,331.84</b>	<b>48.6%</b>
5200 Other Services & Charges				
5201 Dues	7,931.37	9,000.00	-1,068.63	88.1%
5202 Education & Promotion	145.67	2,500.00	-2,354.33	5.8%
5203 Employee Expense	1,205.58	3,500.00	-2,294.42	34.4%
5204 Equipment Repairs	0.00	1,000.00	-1,000.00	0.0%

**Carver Soil & Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
January through June 2025

	Jan - Jun 25	Budget	\$ Over Budget	% of Budget
5205 MCIT Insurance Coverage	14,102.00	14,000.00	102.00	100.7%
5206 Mileage	558.60	2,000.00	-1,441.40	27.9%
5207 Office Operations/Misc.	3,408.70	7,500.00	-4,091.30	45.4%
5208 Professional Services	0.00	5,000.00	-5,000.00	0.0%
5209 Supervisor Expenses	0.00	1,500.00	-1,500.00	0.0%
5220 Vehicle/Equipment Expenses				
1727 [2017 Explorer-Squad]	516.12			
1410 [2015 GMC 1500]	244.79			
1620 [Polaris Ranger 570]	66.00			
1714 [2018 Ford Explorer]	312.03			
2308 [2023 Dodge Ram 3500]	248.57			
5221 Great Plains Drill	1,788.07			
5220 Vehicle/Equipment Expenses - Other	0.00	6,000.00	-6,000.00	0.0%
<b>Total 5220 Vehicle/Equipment Expenses</b>	<b>3,175.58</b>	<b>6,000.00</b>	<b>-2,824.42</b>	<b>52.9%</b>
<b>Total 5200 Other Services &amp; Charges</b>	<b>30,527.50</b>	<b>52,000.00</b>	<b>-21,472.50</b>	<b>58.7%</b>
5300 Supplies - Office & Field	1,371.16	3,500.00	-2,128.84	39.2%
5400 Capital Outlay	10,970.06	20,000.00	-9,029.94	54.9%
<b>Total 5000 District Operations</b>	<b>467,328.88</b>	<b>949,292.00</b>	<b>-481,963.12</b>	<b>49.2%</b>
6000 Project Expenses				
6100 District Projects				
6113 ETA/Misc. MCD Reimb.	7,564.95			
6114 Tree Program Expenses	18,194.73			
<b>Total 6100 District Projects</b>	<b>25,759.68</b>			
6200 State Projects				
6207 Soil Health Cost-Share				
6207.01 Soil Health Incentive	8,000.00			
<b>Total 6207 Soil Health Cost-Share</b>	<b>8,000.00</b>			
6221 Cost-Share Projects	14,242.47			
6200 State Projects - Other	0.00	71,789.00	-71,789.00	0.0%
<b>Total 6200 State Projects</b>	<b>22,242.47</b>	<b>71,789.00</b>	<b>-49,546.53</b>	<b>31.0%</b>
6000 Project Expenses - Other	0.00	50,000.00	-50,000.00	0.0%
<b>Total 6000 Project Expenses</b>	<b>48,002.15</b>	<b>121,789.00</b>	<b>-73,786.85</b>	<b>39.4%</b>
<b>Total Expense</b>	<b>515,331.03</b>	<b>1,071,081.00</b>	<b>-555,749.97</b>	<b>48.1%</b>
<b>Net Income</b>	<b>-130,607.75</b>	<b>0.00</b>	<b>-130,607.75</b>	<b>100.0%</b>



## Stewardship Summit: SWCD Governance & Leadership Essentials September 10 & 11, 2025

Holiday Inn, 75 South 37<sup>th</sup> Avenue, St. Cloud, MN

*Join us for an engaging and practical conference designed to equip supervisors and staff with the essential knowledge and skills needed for effective SWCD governance and leadership. This event will provide foundational instruction that strengthens leadership capabilities, enhances decision-making and reinforces your district's mission.*

### Wednesday, September 10

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8:30 – 9:00 am **Check In - Registration**

9:00 – 9:10 am **Welcome**

9:10 – 10:00 am **SWCDs: Our Origins, Milestones, and the Mission of Locally Led Conservation – LeAnn Buck, Executive Director, MASWCD.** The history of the Soil and Water Conservation District (SWCD) movement has shaped the core values and culture of local conservation efforts. This session will explore the evolution of the SWCDs, tracing their origins, key milestones, and the impact of locally led conservation. We'll highlight Minnesota's conservation delivery partnership and discuss how collaborative efforts continue to strengthen conservation stewardship. By reflecting on the legacy of SWCDs and understanding the principles that have driven past conservation milestones, participants will gain insight that will inspire effective conservation strategies for the future.

**Defining the Essential Services of a Modern Soil and Water Conservation District – LeAnn Buck, Executive Director, MASWCD.** The MASWCD defines "local district capacity" as the readiness of SWCDs to plan, identify, and successfully implement district statutory obligations and private lands conservation. This session will provide a holistic and integrated essential services approach to execute the SWCD mission.

10:00 – 10:30 am **Break**

10:30 am – Noon **Social Trust in Local Government – William Doherty, Ph.D., Co-Founder, Braver Angels.** When all voices are heard, civic renewal grows. This session explores the causes of political polarization and its impact at the local level. It will also focus on the skills necessary to build trust and collaborate effectively with individuals who hold opposing views. SWCD participants will learn strategies for fostering constructive dialogue, understanding differing perspectives, and bridging divides to strengthen community cohesion and trust in local government.

12:00 – 1:00 pm Lunch

1:00 – 2:30 pm **Breakout Sessions (*please select one*)**

**SWCD Statutory and Funding Authorities – Sheila Vanney, Assistant Director, MASWCD.** This session will focus on SWCD governance and authorities as outlined in Minnesota State Statutes. Participants will deepen their understanding of SWCD law, supervisor compensation, elections, reporting requirements, and the district conservation contract program. In addition to district authorities, we will also explore current state funding mechanisms for SWCDs, providing a comprehensive overview that supports district's conservation work.

**Enhancing Your Board-Staff Relationship – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension.** Good district board-staff relationships don't just happen – they get created and sustained through effort. In this session, we will explore public board-staff roles and share tools to build good relationships for a more effective public organization and support for local conservation outcomes.

**Data Security: How SWCD Records Management Plays a Key Role – Richard Mieke, Risk Management Consultant, and Karen Clayton Ebert, Senior Staff Council for Risk Control, MN Counties Intergovernmental Trust (MCIT):** The enormous volume of data that SWCDs collect to conduct their mission means their data security threat landscape is just as large. This session:

- provides an overview of the laws related to a public entity's data management, including the Minnesota Official Records Act, Records Retention Act and Minnesota Government Data Practices Act;
- explains how deliberately managing SWCD's data can help reduce the potential adverse consequences from a data security incident; and

- explores best practices tips for reducing the amount of information the SWCD maintains and how to ensure the information they need to keep is secure.

2:30 – 3:00 pm **Break**

3:00 - 4:30 pm **Breakout Sessions (please select one)**

**Minnesota's Open Meeting Law – Sonya Guggemos, Senior Staff Counsel for Risk Control, MN Counties Intergovernmental Trust (MCIT).** The Minnesota Open Meeting Law is a key component for transparency in government operations. A violation of the law can affect the credibility of the SWCD and its leaders, as well as expose them to litigation and fines. This session will review aspects of the Open Meeting Law including:

- What constitutes a “meeting” under the law;
- When the SWCD governing body can legally close a meeting;
- How to properly notice, close and record meetings;
- Provisions that allow elected officials to participate through a virtual, remote connection; and
- How MCIT coverage responds to claims that allege a violation of the Open Meeting law.

**Beyond the Agenda; Creating Collaborative Meetings – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension.** Meetings don't have to feel like routine reports! In this interactive workshop, you'll discover strategies to enhance engagement and encourage active participation – ensuring that meetings are a space for meaningful discussion and collaborative problem solving. Whether you're leading the conversation or simply attending, you'll learn techniques on how to foster a more inclusive environment where individuals feel comfortable sharing their ideas and contributing to meaningful discussions.

**The ABC's of Establishing Successful Collaborative Arrangements with other Local Units of Government - Karen Clayton Ebert, Senior Staff Counsel for Risk Control, MN Counties Intergovernmental Trust (MCIT)** Collaborative arrangements can be a useful way to address operational needs or for watershed management activities that cross multiple jurisdictional boundaries. A sound collaboration is built on a solid foundation. This session explains the building blocks of a successful arrangement, whether it is a collaborative agreement or a standalone joint powers entity (JPE).

4:30 – 5:30 pm      **Reception & Cash Bar** ~ an opportunity for SWCD officials and resource professionals to network with peers and partners.

5:30 pm              **Casual Dinner**

## Thursday, September 11 (DAY 2)

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7:00 – 8:00 am      **Breakfast**

8:00 – 9:30 am      **Breakout Sessions (please select one)**

**SWCD Advocacy in Action: Understanding the State Legislative Process – Sheila Vanney, Assistant Director, MASWCD.** SWCDs rely on state laws and funding to support conservation programs and provided technical assistance across Minnesota. This session covers a comprehensive range of topics, from understanding the legislative and executive branch processes to engaging with decision-makers. SWCD members will enhance their skills and knowledge to effectively advocate for district programs and policy.

**Fostering Deliberation in Your SWCD – Lisa Hinz and Jody Horntvedt, Extension Educators, University of Minnesota Extension.** Fostering deliberation involves creating spaces for thoughtful discussion, open-minded engagement, and collaborative decision-making. This workshop will focus on strategic questioning that encourages people to consider different perspectives, weigh options, and work together to find common solutions. Attendees will also learn techniques and tools for building understanding that encourage disagreement without being disagreeable which will strengthen your SWCD's ability to make a difference in conservation.

**'I Move That'... Parliamentary Procedure 101 – Kevin Dahlman, Parliamentarian.** Parliamentary procedure is a useful tool for conducting meetings, assuring fairness, and completing business in an orderly manner. Through this engaging session, you'll gain the skills to navigate parliamentary procedure and how to confidently make motions, handle nominations, and conduct voting. Don't miss this opportunity to boost your governance expertise!

9:30 – 9:45 am **Break**

9:45 – 10:45 am **General Sessions**

**Minnesota’s Conservation Delivery Partnership – Troy Daniell, State Conservationist, NRCS, and John Jaschke, Executive Director, BWSR.**

Minnesota SWCDs have a rich history of partnering to help people and communities address their conservation goals. This session will focus on how and why SWCDs, the USDA’s Natural Resources Conservation Service (NRCS), and the Minnesota Board of Water and Soil Resources (BWSR) work together to conserve natural resources on private lands. We will discuss the partnership’s unique roles and collective work including:

- NRCS Farm Bill Conservation Programs
- BWSR/SWCD Grants, Programs & Initiatives
- Conservation Practice Standards & the Field Office Technical Guide
- Local Working Groups & the SWCD Role
- Economics of Locally Led Conservation

10:45 – 11:00 **Break**

**Clean Water Fund, Comprehensive Watershed Management and the SWCDs Role – Jen Kader, Administrator, MN Clean Water Council and LeAnn Buck, Executive Director, MASWCD.**

Minnesotans value their drinking water, streams, and groundwater. On November 4, 2008, voters approved the Clean Water, Land and Legacy Amendment to the state constitution. The Clean Water Fund (CWF), supported by the Amendment, plays a crucial role in protecting and restoring the state’s water resources. Participants will

- discover the history and drivers for the creation of the Clean Water Legacy Act;
- learn about the Clean Water Council and their role in developing budget recommendations to the legislature on CWF spending, current budget priorities and goals;
- review the critical role of SWCDs through collaborative and collective watershed implementation efforts; and
- look ahead to the current and future challenges to ensure water is safe and healthy for future generations.

11:45 am–12:30 pm **MASWCD Essential Services and Closing Remarks LeAnn Buck, Executive Director, MASWCD** - MASWCD provides leadership and a common voice for Minnesota’s SWCDs. Hear how MASWCD members collaborate with the legislative and executive branches to support Minnesota’s SWCDs through policy analysis and advocacy. We will also explore the Association’s educational and professional development training resources to help district resource professionals and officials better serve their communities.



**From:** [michele.asmussen@maswcd.org](mailto:michele.asmussen@maswcd.org)  
**To:** [michele.asmussen@maswcd.org](mailto:michele.asmussen@maswcd.org)  
**Subject:** MASWCD Award Applications accepted now through September 5  
**Date:** Friday, June 27, 2025 9:31:02 AM  
**Attachments:** [image001.png](#)

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EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

**To all SWCD Supervisors and Employees:**



## **2025 MASWCD Award Applications - *accepted now through September 5***

**The 2025 MASWCD Award Application period is open!**

Applications will be accepted through **September 5, 2025**. Award winners will be recognized at the [MASWCD Annual Convention](#), **December 1-3, 2025**, at the **Double Tree by Hilton, Bloomington-Minneapolis South**.

Nomination forms are posted on the MASWCD website [Award Programs](#) page for the following award categories:

- **MASWCD Outstanding Conservationist Award**, with support from The Farmer magazine - [.docx](#)
- **MASWCD/MPCA Community Conservationist Award** - [.docx](#)



- **MASWCD/Pheasants Forever Wildlife Habitat Steward Award**  
- [.docx](#)
- **MASWCD/DNR Outstanding Forest Steward Award** - [.docx](#)
- **MASWCD Teacher Award** - [.docx](#)

*ALL award applications and supporting materials need to be submitted via email as stated on the application forms. Additional awards may be presented, as determined by MASWCD, including SWCD Supervisor Award, SWCD of the Year Award, and others.*

**Thank you in advance for helping us celebrate your conservation accomplishments and those of your local cooperators!**

*The Outstanding Conservation District Employee Award is administered by the Board of Water and Soil Resources. BWSR typically provides guidance to SWCDs on the selection process for this award in September.*

**Please reply to this email with any questions. Thanks!**



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**Minnesota Association of Soil and Water Conservation Districts (MASWCD)**

[maswcd.org](http://maswcd.org)



## REQUEST FOR BOARD ACTION

### Regular Agenda

**Meeting Date:** July 17, 2026

**Prepared by:** Seth Ristow

#### PURPOSE/ACTION REQUESTED:

- 1) Approve 1 new pollinator conservation program cost-share request (Jim Walker)
- 2) Approve 3 pollinator conservation program cost-share reimbursements requests (Bartusch, Radde, City of Chaska – Savanna Oaks Restoration)

#### SUMMARY:

- 1) One new application has been received for cost-share funding through the Pollinator Conservation Program. Jim Walker is requesting \$902 to convert 625 square feet of turf on his property in the city of Carver.
- 2) Three pollinator contracts have been completed, and they are requesting their cost-share reimbursements:
  - a. Janna & Eric Bartusch – requesting reimbursement of \$560 for converting 280 square feet into a pollinator habitat. They’ve also converted an adjacent turf area into a pollinator friendly lawn, with funding from RPBCWD.
  - b. Lukas Radde – requesting reimbursement of \$768 for converting 18,033 square feet to increase a pollinator habitat around an existing beehive and solar panel.
  - c. Savanna Oaks Restoration (City of Chaska) – requesting reimbursement of \$5,000 for converting 9 acres back to a Savanna restoration.

Total cost-share payments requested: **\$6,128**

Total area converted: **18,313 square feet + 9 Acres**

#### STAFF RECOMMENDATION:

- 1) Staff recommends approval of the new cost-share request for Jim Walker, \$925 to convert 625 square feet.
- 2) Staff recommends payment approval for the three completed pollinator projects: Janna & Erick Bartusch – \$560; Lukas Radde – \$768; Savanna Oaks Restoration (City of Chaska) – \$5,000.

#### EXPLANATION OF FISCAL/FTE IMPACT:

Funding from FY23 District Capacity grant

#### Supporting Documents:

Fact Sheets Attached

#### Previous Board Action:

08/17/2023 City of Chaska & Radde contracts approved  
04/17/2025 Bartusch contract approved

# Carver County Soil & Water Conservation District

## Walker Pollinator Project

2044 Tamarack Rd.  
Carver, MN 55315

### Practice:

Pollinator Habitat, Turf Replacement

### Benefits:

- Improves infiltration
- Provides pollinator habitat

### Size:

625 SF

### Watershed:

CCWMO

### Installation:

Late Summer 2025

### Funding Source:

District Capacity Grant

### Total Project Cost:

\$1,203

### Cost-Share

### Requested:

\$902

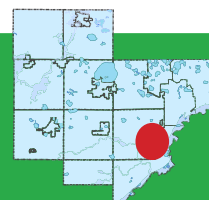


### Project Description:

The homeowner recently moved into a new home in the Carver Preserve development. They would like to remove new sod on their hillside and replace it with a native habitat. The home-owners will be doing the work themselves. Once the turf is removed, they will let the weeds in the soil germinate and then spray them. Two weeks after the spraying they will plant and mulch the area.

Recommend funding the project at the requested amount of \$902, which is approximately 75% of total project cost.

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230





# Walker Pollinator Project

2044 Tamarack Rd.  
Carver, MN 55315

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Project Area  
July 2025





# Carver County Soil & Water Conservation District

## Bartusch Pollinator Habitat

6360 Near Mountain Blvd.  
Chanhassen, MN 55317

### Practice:

Pollinator Habitat, Turf Replacement

### Benefits:

- Improves infiltration
- Provides Pollinator Habitat

### Size:

280 SF

### Watershed:

RPBCWD

### Installation:

Spring 2025

### Funding Source:

District Capacity Grant

### Total Project Cost:

\$3,079

### Cost-Share

### Requested:

\$560

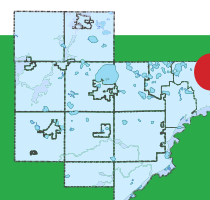


### Project Description:

The landowner contracted Mustard Seed Landscaping to create a design and proposal to remove turf in backyard and convert it to pollinator habitat. They killed off turf, tilled, sprayed again, and then seeded a pollinator mix. They converted a 280 square foot area along fence line. They also converted a turf area next to the pollinator habitat to a pollinator friendly lawn with funding from RPBCWD.

This is a nice example of turf conversion to native habitat. Recommend funding at the maximum amount of \$560 dollars at \$2 per square foot converted.

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230





# Bartusch Pollinator Habitat

6360 Near Mountain Blvd.  
Chanhassen, MN 55317

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# Carver County Soil & Water Conservation District

## Radde Pollinator Habitat

14350 County Rd. 33  
NYA, MN 55368

### Practice:

Pollinator Habitat, Turf Replacement

### Benefits:

- Improves infiltration
- Provides Pollinator Habitat
- Food source for honey bees

### Size:

18,033 SF

### Watershed:

CCWMO

### Installation:

Fall 2023

### Funding Source:

District Capacity Grant

### Total Project Cost:

\$1,025

### Cost-Share

### Requested:

\$768



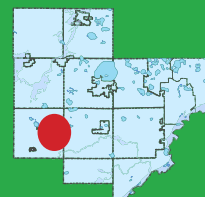
### Project Description:

Homeowner wanted to increase pollinator habitat around existing bee hive and solar panel. The area was infrequently mowed grass with low habitat value. The homeowner killed, tilled, killed and broadcast seeded the former turf area with MNL Pollinator Seed Mix. The project is currently in the second growing season and is dominated by native forbs.

This project is a great example of converting large residential turf areas to pollinator habitat.

Recommend funding project at 75% of total cost.

Carver County Soil and Water Conservation District  
11360 Highway 212, Suite 6  
Cologne, MN 55322  
(952) 466-5230





# Radde Pollinator Habitat

14350 County Rd. 33

NYA, MN 55368

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July Year 2 Post Seeding



July Year 2 Post Seeding





# Savanna Oaks Park Restoration

Timber Arch Dr.  
 Chaska, MN 55318

## Practice:

Pollinator Habitat,  
 Savanna Restoration

## Benefits:

- Increases awareness of the importance and beauty of oak savannas
- Provides Pollinator Habitat
- Increases existing habitat

## Size:

9 acres

## Watershed:

CCWMO

## Installation:

Late Summer 2023

## Funding Source:

District Capacity Grant

## Total Project Cost:

\$10,087

## Cost-Share

## Requested:

\$5,000



## Project Description:

A new public park was established within the City of Chaska with the development of the Harvest West Neighborhood. The current park is approximately 14 acres. It consists of 2 acres of playground, 2 acres of restored wetland, and 10 acres of natural upland. The city has restored the upland area to natural savanna.

Before the upland area was old growth oak forest with a thick invasive under-story. The city grazed the under-story with goats. They will continue the restoration with forest mowing and spot spraying.

This project will serve as an excellent example of a savanna restoration. Recommend funding the maximum allowable amount of \$5,000.

Carver County Soil and Water Conservation District  
 11360 Highway 212, Suite 6  
 Cologne, MN 55322  
 (952) 466-5230





# Savanna Oaks Park Restoration

Timber Arch Dr.  
Chaska, MN 55318

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# Carver SWCD Monthly Report

July 2025

## **Mike Wanous – District Manager**

- Watertown wetland bank – working with County and WMO staff on addressing issues with neighboring properties and the conservation easement boundary.
- Engineering & Technical Assistance grant, working with WMO on which projects are eligible for the funding, quarterly ETA grant reporting.
- CRP incentive grant and WBIF grant – working with BWSR staff to revise WBIF grant and the CRP incentive grant for upcoming CRP approvals.
- Assisted with WMO Tour, projects that the SWCD has been involved with
- Drainage ditch calls for JD1, JD4, JD15, CD4 – looking into maintenance needs
- Area 4 meeting and tour, Hennepin County hosted

## **Felicia Brockoff – Administrative & Finance Specialist**

- Accounting: Verified and paid regular monthly expenses. Completed June Treasurer's Report, semi-monthly payroll and made liability payments. Uploaded payroll ledgers into OnBase. Completed all quarter end forms for IRS, MnDOR, and MNUI. Reported and paid sales tax for Q2. Sent invoices to drill customers.
- Administrative: Updated the 2025 resolutions document. Prepared Minutes from June Board meeting, put July Agenda packets together and posted online. Prepared timesheets and updated leave amounts for employees.
- Cost-Share: Prepared Beier's check and added all documentation to the Admin. file.
- Education: Contacted the Carver County Local News (online site) again about posting the District 1 Supervisor vacancy. It has now been posted on their website. Updated our website posting to remove the deadline and shared again on Facebook.

## **Terry Meiller – Resource Conservationist**

- State Cost-share/EQIP: Bid packets prepared and sent to contractors for WASCB projects in Camden Twsp, Sec. 34, & YA Twsp, Sec. 2. Bid packets prepared and sent to contractors for WASCB projects in Laketown Twsp, Sec. 28. Completed grassed waterway design for landowner in Watertown Twsp, Sec. 24. Site visit & meeting with Landowner(s) to discuss additional BMP project in Laketown Twsp, Sec. 28. Completed MS4 Permit Application for Crow 1W1P funding for Camden and YA projects.
- Soil Health: Attended Ag Peat Soils Training (Cologne).
- Ditches: JD1 ditch/culvert survey for complaint follow up.
- Misc: Great Plains Drill deliveries (2 landowners). SWCD board meeting and strategic planning meeting. Staff meeting. Watertown Wetland Bank site visit (attended TEP meeting).

## **Seth Ristow – Resource Conservation Technician**

- Met with Native Plant group to discuss and organize a native plant maintenance workshop on Aug 5<sup>th</sup>
- Conducted cost share site visits for 3 cost share programs. (7 RPBCWD, 8 SWCD, 2 WMO)
- Evaluated cost share and WMO conservation easements with Tom. Evaluated 10 sites. Will finish evaluations in July
- Met with RPBCWD to discuss cost share projects and next year's program
- Reviewed RPBCWD Stewardship Grant applications
- Watched adobe creative suite tutorials for new adobe software for designing handouts and factsheets
- Created factsheets and contracts for applicants to our pollinator conservation program (3 apps)

- Attended WMO's weekly development review meetings
- Participated in SWCD strategic planning meeting and board meeting
- Met with 3 pollinator conservation program award recipients to closeout projects for reimbursement

#### **Tom Genelin – Senior District Technician**

- Meetings/Plan Review:
  - Springs at McKnight Lake (Chaska) site meeting
  - Locked Loon Storage (Cologne) plan review
  - Holbrook (Waconia) preconstruction meeting
  - Beckman Coulter (Chaska) preconstruction meeting
  - 212 J-Turn (NYA) plan review
  - Attended Technology in the Field training
  - CenterPoint Energy Project (NYA) preconstruction meeting
- Site inspections:
  - Winkler Crossing (Cologne) site inspection for ESC BMP conditions
  - The Preserve (Carver) site inspection for ESC BMP conditions
  - Timber Creek (Carver) site inspection for ESC BMP conditions
  - Creekside Park (Carver) site inspection for ESC BMPs
  - Sackett Waconia (NYA) site inspection for ESC BMP conditions
  - The Cove (Watertown) site inspection for ESC BMP conditions
  - Engler/41 (Chaska) site inspection for ESC BMP conditions
  - Hwy 212 Teller's Fill Site (Cologne) site inspection for ESC BMP conditions
  - Carver Commons Phase 3 (Carver) site inspection for ESC BMP conditions
  - Ensconced Woods (Chaska) site inspection for ESC BMP conditions
  - Club West 11<sup>th</sup> (Chaska) site inspection for ESC BMP conditions
  - Huntersbrook Creekside (Victoria) site inspection for ESC BMP conditions
  - Lyman/82<sup>nd</sup> (Chaska/Victoria) site inspection for ESC BMP conditions
  - Waterford (Waconia) site inspection for ESC BMPs
  - Orchard Park (Waconia) inspection for ESC BMP conditions
  - The Fields (Waconia) inspection for ESC BMP conditions
  - Woodland Creek 5<sup>th</sup> (Waconia) inspection for ESC BMP conditions
  - Sandy Shores (Waconia) Inspection for ESC BMP conditions

#### **Ben Datres – Farm Bill Technician**

- CREP/RIM:
  - Zellmann – Conservation practice plan complete. Title commitment received- I reviewed and sent to BWSR. Site visit to check native grass vegetation.
  - Starting on a new RIM wetlands proposal
  - CREP easement site visit to check native grass growth.
  - Working on 2 RIM vegetation enhancement applications- funding to improve old, degraded RIM easements.
- Misc: U of M/NRCS Ag. Peat Soils Training. SWCD strategic planning meeting. I was on Paternity leave from June 18<sup>th</sup>-July 6<sup>th</sup>. Off for 2.5 weeks, worked 5 days since last board report.

#### **Tyler Polster – District Technician**

- WCA
  - WMO:
    - Attended site visit on Dahlgren Road on potential floodplain/public waters violation. Likely DNR jurisdiction.

- Conducted a site visit after a phone call regarding fill in a possible wetland. Contacted the contractor that did the work, and waiting for more information from them regarding work that was done.
- Attended TEP meetings to do annual wetland bank inspections on multiple banks (South of Cologne, Watertown, Mayer, west border of the County near New Germany).
- Reviewed reports for multiple upcoming projects – Carver Creek Bank Stabilization, two bridge replacements on Bevens Creek.
- Chanhassen: Reviewed reports for water quality project on the north side of Lotus Lake. Attended staff meeting to go over updates of on-going violations.
- Chaska: Reviewed report for industrial center building addition.
- MnDOT: Reviewed report for Hwy 212 project in Norwood.
- Misc: completed yearly cost-share inspections with no major issues to report. Minor issues were forwarded to Terry for landowner contact.