

Carver County Office / Minnesota

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TO: Carver County Soil and Water Conservation District Board

FROM: Jennifer King, County Executive Director

SUBJECT: May 2026 Board Meeting

Old Business

Annual Converted Wetland Reminders

- Producers who are the 2026 operator of a farm with Converted Wetland(s) are annually reminded that planting an annual crop on a converted wetland are ineligible for USDA benefits for the crop year in which the planting occurred.

Supplemental Disaster Relief Program (SDRP Stage 1 and Stage 2)

- Signup extended to August 12, 2026.
- Calculated payments increased to 70% factor.

Acreage Reporting

- Maps are created and ready for producers to pick up/email.
- July 15th is the reporting deadline.

New Business

Secretarial Disaster Designation opens Emergency Loans as authorized by MN Notice FLP-902

- December 1, 2026, deadline to apply for emergency loan assistance
- Borrow up to \$500,000

May CCC Interest Rates announced through Notice FI-3475

- MAL - 4.750%
- FSFL 3-year term - 3.875%
- FSFL 5-year term - 4.00%
- FSFL 10-year term - 4.375%

CRP Notices

- CRP-1084: Grasslands sign up from May 4 to May 29th. This can be a 10 OR 15 year contract. Must be established acres already. No additional sign-up incentives are authorized.
- CRP-1083: The use of CCC-770s for CRP Spot Checks for FY2026.
- CRP-1082: 2nd batch offers were submitted and pending review by the National Office.
- CRP-1081: Transition Incentive Program (TIP) producers have until Aug 14th to submit an offer.

County Committee Meeting

- June 2nd at 8:30AM is the next McLeod-Carver County Committee Meeting (COC). Regular session is open to the public (0:15 - 0:30).



11360 Highway 212 STE 6
Cologne, MN 55322

(952) 466-5230 | carverswcd.org

Carver SWCD Board Meeting Minutes – April 16, 2026

Held in Conference Room 2 at the Carver County Public Works facility in Cologne, MN

Board Members Present:

Mark Zabel, Chair
Karli Wittner, Vice Chair
Jeffrey Sons, Secretary/Treasurer
Michael Lynch, Member
Marcus Zbinden, Member

Others Present:

Cindy Hoffmann, NRCS Soil Conservationist
Andrea Kerber, Farm Service Agency Program Analyst
Paul Moline, Carver County Public Services Deputy Director

SWCD Staff Present:

Mike Wanous, District Manager
Felicia Brockoff, Administrative & Finance Specialist

1. Call to order.

Chair Zabel called the meeting to order at 8:00 a.m.

2. Public Comments – None.

3. Agenda review and adoption.

Resolution 017-2026: Sons moved, Wittner seconded, to approve the April 16, 2026, Board Meeting Agenda as presented. Roll call vote: Lynch-aye; Sons-aye; Wittner-aye; Zabel-aye; Zbinden-aye. Motion carried.

4. Agency Reports.

- a. FSA report – Andrea Kerber reviewed the written report that was in the Board packets. CRP rental rates were discussed; some landowners did not re-enroll because the rates were lower than expected.
- b. NRCS report – Cindy reported the EQIP ranking deadline was March 20. Carver County had 20 applications, and 3 were preapproved. NRCS has been working on 8 CSP applications in Carver County, but she noted funding issues could be a concern. She also mentioned the Local Work Group (LWG) meeting needs to be held before June 23.
- c. Carver County report – Paul reported the WMO committee has a new member from the City of Chaska. The WMO has sent out requests to the cities in Carver County, asking for applications for capital improvement projects for 2027 funding. Cologne and Waconia were the only cities that submitted requests. He also reported the recent native plant workshops were very well attended (40-50 people). The WMO has approximately \$90,000 available for cost-share project funding.

5. Consent Agenda Items

Resolution 018-2026: Zbinden moved, Wittner seconded to approve the following consent agenda items:

- a. Approval of February 19, 2026, Board Meeting Minutes.
- b. Acceptance of the February 2026 Treasurer's Report.
- c. Acceptance of the March 2026 Treasurer's Report

Roll call vote: Lynch-aye; Sons-aye; Wittner-aye; Zabel-aye; Zbinden-aye. Motion carried.

6. Regular Agenda Items

- a. Paul Moline gave an overview of the process to update the 2050 Carver County Comprehensive Plan. Updating the plan is a state statute requirement and many of the requirements are prescribed by Met Council. The WMO staff will be meeting with the Townships from May through September to discuss items they would like to see in the plan, as far as growth and economic development in the townships. Paul will review this item again with the SWCD Board after input is gathered from township officials.

- b. The Board discussed the Great Plains Drill rental rates at this time. There are requests for non-Carver County residents to rent our drill, mostly in Hennepin and Wright counties. Staff have been discussing increasing the rates, especially for the renters outside of the County, with the increased staff time it takes to get the drill to and from the customer, as well as the increase in fuel prices, and wear and tear on the equipment. The Board discussed various options, and possibly setting up a boundary for the service area where the drill could be used in the future.

Resolution 019-2026: Lynch moved, Wittner seconded to change the drill rental rates to the following:

- Carver County Residents: \$250 minimum; 14-49 acres, \$20/acre; 50+ acres, \$15/acre
- Outside Carver County: \$350 minimum; 15+ acres, \$25/acre

Roll call vote: Lynch-aye; Sons-aye; Wittner-aye; Zabel-aye; Zbinden-aye. Motion carried.

- c. The spring MASWCD Area 4 meeting will be held on April 23 at Cabela's. Mike reported that prevailing wage will be one of the discussion items on the Agenda. He reviewed a memo received from BWSR about these requirements and how it will affect BWSR grants the SWCD receives. Chair Zabel plans to attend the meeting, and possibly Supervisor Zbinden.
- d. MASWCD has sent out a call for resolutions. If any Supervisor has an idea for a resolution, it will need to be brought to the May meeting for approval. The MASWCD Area 4 summer tour will be held on June 4, where area resolutions will be discussed and approved.
- e. It was decided to hold the NRCS local work group meeting immediately following the June 18, 2026, Board meeting. The Board will also do a strategic planning session, following the local work group meeting. SWCD partners will also be invited to attend.

7. SWCD Board Committee & SWCD Staff Monthly Reports

- a. Personnel Committee (Zabel, Zbinden) – Seth's 10-year anniversary was on February 28.
- b. Metro Conservation Districts Committee (Wittner; Lynch alt.) – Wittner reported on the February 25th meeting. Chisago SWCD and MCD are working out details of a Joint Powers Agreement for a drone that was purchased. MCD will hire their own legal counsel to review the

joint powers agreements, instead of each SWCD having their County attorney's review. She also reported that an audit will be conducted every other year for MCD instead of every year.

- c. Education & Outreach Committee (Sons, Lynch) – nothing to report.
- d. Budget Committee (Sons, Zbinden) – nothing to report.
- e. WMO Advisory Committee (Zbinden; Wittner alt.) – Zbinden reported on the February 24 meeting. The three main agenda items were accepting staff recommendations on the subsurface sewage treatment system program for 2026, lake monitoring results, and the aquatic invasive species program.
- f. South Fork Crow River 1W1P (Zabel; Lynch alt.) – Chair Zabel reported the annual meeting is supposed to be held in June but may be rescheduled due to a staff scheduling conflict.
- g. The SWCD staff monthly progress report was presented and discussed.

8. Board of Supervisors announcements

- a. Chair Zabel commented he has recently driven by the Crow River bank stabilization project completed in Camden Township along 84th St. The project seems to be holding up very well.
- b. Upcoming meetings/events:
 - April 23 – MASWCD Area 4 spring meeting
 - May 19–June 2: Filing period for general election (*District's 1, 3, and 5 in 2026*)
 - May 21 – SWCD Board meeting, 8:00 AM
 - May 25 – Memorial Day, SWCD office closed
 - June 4 – MASWCD Area 4 meeting & tour

11. Adjourn

Resolution 020-2026: Sons moved, Zbinden seconded to adjourn the meeting at 9:50 a.m. Roll call vote: Lynch-aye; Sons-aye; Wittner-aye; Zabel-aye; Zbinden-aye. Motion carried.

Next Board Meeting: Thursday, May 21, 2026, at 8:00 AM
Location: Public Works Headquarters, Conference Room 2
11360 Highway 212, Cologne, MN 55322

Approved: _____ Date signed: May 21, 2026
Secretary/Treasurer

Carver Soil & Water Conservation District
Treasurer's Report
As of April 30, 2026

Date	Num	Name	Memo	Debit	Credit	Balance
1000 Checking-Security Bank						
04/01/2026			Deposit-Trees	145.35		24,272.76
04/01/2026	3886	MCD	2026 Dues		50.00	24,418.11
04/03/2026			Deposit-Trees	639.95		25,008.06
04/07/2026	3887	Carver County	PW-7189		143.72	24,864.34
04/07/2026	3888	Elan Financial Services	1335		1,149.00	23,715.34
04/07/2026	3889	HSA Bank	#W695956 March Fees		12.50	23,702.84
04/07/2026	3890	NCPERS Group Life Ins.	910300-042026		16.00	23,686.84
04/09/2026			Deposit-Trees	149.60		23,836.44
04/13/2026			Funds Transfer-515882220	35,000.00		58,836.44
04/13/2026			Deposit-Trees	96.80		58,933.24
04/14/2026		QuickBooks Payroll Service	Created by Payroll Service on 04/08/2026		16,904.01	42,029.23
04/14/2026			Deposit-Trees	344.40		42,373.63
04/15/2026	DD1303	Brockoff, Felicia L.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1304	Datres, Benjamin R.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1305	Genelin, Thomas M.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1306	Meiller, Terry J.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1307	Polster, Tyler J.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1308	Ristow, Seth E.	Direct Deposit	0.00		42,373.63
04/15/2026	DD1309	Wanous, Richard M.	Direct Deposit	0.00		42,373.63
04/15/2026	EFT-926	HSA Bank	41-1385530		1,347.95	41,025.68
04/15/2026	EFT-927	Minnesota Revenue	7694248		1,173.00	39,852.68
04/15/2026	EFT-928	MSRS-VOYA	0058 Carver SWCD		1,679.00	38,173.68
04/15/2026	EFT-929	PERA	9103-00		3,792.61	34,381.07
04/15/2026	EFT-930	US Treasury IRS	41-1385530		6,278.70	28,102.37
04/15/2026			Deposit-Trees	169.02		28,271.39
04/20/2026			Deposit-Trees	276.43		28,547.82
04/22/2026			Deposit-Trees	82.23		28,630.05
04/23/2026			Deposit-Trees	203.61		28,833.66
04/24/2026	3892	Carver County	April Insurance Due		9,828.87	19,004.79
04/24/2026	3891	VOID	Check was printed on	0.00		19,004.79
04/27/2026			Funds Transfer-518571978	40,000.00		59,004.79
04/28/2026			Deposit-Trees	86.60		59,091.39
04/28/2026			Deposit-Trees, Drill, RPBWCD	7,759.20		66,850.59
04/29/2026		QuickBooks Payroll Service	Created by Payroll Service on 04/24/2026		17,218.99	49,631.60
04/29/2026			Deposit-Trees	120.45		49,752.05
04/29/2026	3893	MNL-Minnesota Native Land...	Invoice #1224		1,967.00	47,785.05
04/29/2026	3894	Schumacher's Nursery & Ber...	INV26039		14,739.00	33,046.05
04/30/2026	DD1310	Brockoff, Felicia L.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1311	Datres, Benjamin R.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1312	Genelin, Thomas M.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1313	Meiller, Terry J.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1314	Polster, Tyler J.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1315	Ristow, Seth E.	Direct Deposit	0.00		33,046.05
04/30/2026	DD1316	Wanous, Richard M.	Direct Deposit	0.00		33,046.05
04/30/2026	EFT-931	HSA Bank	41-1385530		1,347.95	31,698.10
04/30/2026	EFT-932	Minnesota Revenue	7694248		1,173.00	30,525.10
04/30/2026	EFT-933	MSRS-VOYA	0058 Carver SWCD		1,679.00	28,846.10
04/30/2026	EFT-935	US Treasury IRS	41-1385530		6,278.78	22,567.32
04/30/2026	EFT-934	PERA	9103-00		3,792.61	18,774.71
04/30/2026			Deposit-Trees	82.23		18,856.94
04/30/2026			Deposit-Trees	45.00		18,901.94
04/30/2026			Interest	0.56		18,902.50
Total 1000 Checking-Security Bank				85,201.43	90,571.69	18,902.50
1100 Savings-Security Bank						
04/13/2026			Funds Transfer-515882220		35,000.00	481,001.03
04/24/2026			Deposit-Q2 Allocation	143,415.50		446,001.03
04/27/2026			Funds Transfer-518571978		40,000.00	589,416.53
04/30/2026			Interest	521.56		549,938.09
Total 1100 Savings-Security Bank				143,937.06	75,000.00	549,938.09
1110 Member Savings-SouthPoint						
						10.30
Total 1110 Member Savings-SouthPoint						10.30
1150 Savings Citizens NYA						
04/30/2026			Interest	78.23		82,759.93
Total 1150 Savings Citizens NYA				78.23	0.00	82,838.16

**Carver Soil & Water Conservation District
Treasurer's Report
As of April 30, 2026**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
1200 Investments CD's						430,268.07
		12.ONB*968 (3.75%-07/03/26)				113,116.62
		Total 12.ONB*968 (3.75%-07/03/26)				113,116.62
		12.SPFCU*024 (3.8%-08/23/26)				115,055.87
		Total 12.SPFCU*024 (3.8%-08/23/26)				115,055.87
		12.ONB*141 (3.75%-08/24/26)				100,000.00
04/24/2026	2026-10		Interest earned, renewed for 4 mos.	1,636.44		101,636.44
		Total 12.ONB*141 (3.75%-08/24/26)		1,636.44	0.00	101,636.44
		12.SB&T*266 (3.7%-02/07/27)				102,095.58
		Total 12.SB&T*266 (3.7%-02/07/27)				102,095.58
		Total 1200 Investments CD's		1,636.44	0.00	431,904.51
TOTAL				<u>230,853.16</u>	<u>165,571.69</u>	<u>1,083,593.56</u>



11360 Highway 212 STE 6
Cologne, MN 55322

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Treasurer's Monthly Report Program Summary - April 2026

<u>Funds</u>	Cash Balance <u>3/31/2026</u>	<u>Receipts</u>	<u>Disbursements</u>	Cash Balance <u>4/30/2026</u>
BWSR Soil Health Delivery	\$7,501.75		\$249.55	\$7,252.20
BWSR Buffer Implementation	\$14,944.88			\$14,944.88
BWSR Conservation Delivery	\$2,082.63		\$2,082.63	\$0.00
BWSR Soil Health Practices	\$180,000.00			\$180,000.00
BWSR State Cost Share	\$38,924.00			\$38,924.00
BWSR WBIF (Waconia & Eagle)	\$0.00			\$0.00
SWCD Operating Funds	\$655,438.83	\$155,853.16	\$88,239.51	\$723,052.48
District Escrow	\$119,420.00			\$119,420.00
TOTAL	\$1,018,312.09	\$155,853.16	\$90,571.69	\$1,083,593.56
<u>Use of Cash</u>				
1000 Checking Security Bank	\$24,272.76	\$85,201.43	\$90,571.69	\$18,902.50
1100 Savings-Security Bank	\$481,001.03	\$143,937.06	\$75,000.00	\$549,938.09
1110 Savings-South Point CU	\$10.30			\$10.30
1150 Savings-Citizens NYA	\$82,759.93	\$78.23		\$82,838.16
1200 Investments CD's	\$430,268.07	\$1,636.44		\$431,904.51
TOTAL	\$1,018,312.09	\$230,853.16	\$165,571.69	\$1,083,593.56

Carver SWCD Board Treasurer

5/21/2026
Date

Carver Soil & Water Conservation District
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 Checking-Security Bank	18,902.50
1100 Savings-Security Bank	549,938.09
1110 Member Savings-SouthPoint	10.30
1150 Savings Citizens NYA	82,838.16
1200 Investments CD's	
12.ONB*968 (3.75%-07/03/26)	113,116.62
12.SPFCU*024 (3.8%-08/23/26)	115,055.87
12.ONB*141 (3.75%-08/24/26)	101,636.44
12.SB&T*266 (3.7%-02/07/27)	102,095.58
Total 1200 Investments CD's	<u>431,904.51</u>
Total Checking/Savings	<u>1,083,593.56</u>
Accounts Receivable	
1300 Accounts Receivable	12,798.33
Total Accounts Receivable	<u>12,798.33</u>
Total Current Assets	<u>1,096,391.89</u>
TOTAL ASSETS	<u><u>1,096,391.89</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Payroll Liabilities	365.03
2300 Sales Tax Payable	216.07
2400 Unearned-Deferred Revenue	
2402 Buffer Implementation	14,944.88
2405 Cost-Share	38,924.00
2407 Soil Health Grants	187,252.20
Total 2400 Unearned-Deferred Revenue	<u>241,121.08</u>
Total Other Current Liabilities	<u>241,702.18</u>
Total Current Liabilities	<u>241,702.18</u>
Total Liabilities	241,702.18
Equity	
3000 FUND BALANCE	825,887.29
Net Income	28,802.42
Total Equity	<u>854,689.71</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,096,391.89</u></u>

Carver Soil & Water Conservation District
Profit & Loss Budget vs. Actual
 January through April 2026

	Jan - Apr 26	Budget	\$ Over Budget	% of Budget
Income				
4000 Intergovernmental County				
4010 Annual Allocation	286,831.00	573,581.00	-286,750.00	50.0%
4020 CCWMO Projects	0.00	10,000.00	-10,000.00	0.0%
4030 Ditches/Misc. County Rev.	0.00	15,000.00	-15,000.00	0.0%
4040 WCA Services	0.00	10,000.00	-10,000.00	0.0%
Total 4000 Intergovernmental County	286,831.00	608,581.00	-321,750.00	47.1%
4100 Intergovernmental Local				
4110 Cities, WD, LGU Revenue	0.00	20,000.00	-20,000.00	0.0%
4120 MCD, MACD Revenue	30,105.50	35,000.00	-4,894.50	86.0%
4130 WBIF Staff Time	2,398.08			
Total 4100 Intergovernmental Local	32,503.58	55,000.00	-22,496.42	59.1%
4200 Intergovernmental State				
4202 Buffer Implementation	5,055.12	20,000.00	-14,944.88	25.3%
4204 Conservation Delivery	24,991.56	19,000.00	5,991.56	131.5%
4205 Cost-Share	0.00	20,000.00	-20,000.00	0.0%
4208 Easement Reimbursements	2,500.00			
4210 RIM Misc. Income	0.00	10,000.00	-10,000.00	0.0%
4207 Soil Health Grants	2,747.80	60,000.00	-57,252.20	4.6%
4212 SWCD Aid	0.00	133,000.00	-133,000.00	0.0%
4211 WBIF Grants	0.00	40,000.00	-40,000.00	0.0%
4200 Intergovernmental State - Other	0.00	60,000.00	-60,000.00	0.0%
Total 4200 Intergovernmental State	35,294.48	362,000.00	-326,705.52	9.7%
4300 Charges for Services				
4320 Great Plains Drill Rental	2,134.40	7,500.00	-5,365.60	28.5%
4330 Tree & Native Seed Sales	23,160.22	30,000.00	-6,839.78	77.2%
Total 4300 Charges for Services	25,294.62	37,500.00	-12,205.38	67.5%
4400 Interest Earnings	5,846.04	20,000.00	-14,153.96	29.2%
4500 Miscellaneous Revenues	0.00	5,000.00	-5,000.00	0.0%
Total Income	385,769.72	1,088,081.00	-702,311.28	35.5%
Expense				
5000 District Operations				
5100 Personnel Services				
5101 Payroll Expenses	226,350.77	666,016.00	-439,665.23	34.0%
5102 Payroll Fees	354.00	1,200.00	-846.00	29.5%
5103 SWCD - FICA/Medicare	16,221.83	50,950.00	-34,728.17	31.8%
5104 SWCD - Insurance Ben.	38,799.14	150,000.00	-111,200.86	25.9%
5105 SWCD - PERA & DCP	16,582.13	49,951.00	-33,368.87	33.2%
5106 MN Paid Leave Law	0.00	4,396.00	-4,396.00	0.0%
Total 5100 Personnel Services	298,307.87	922,513.00	-624,205.13	32.3%
5200 Other Services & Charges				
5201 Dues	8,254.59	9,000.00	-745.41	91.7%
5202 Education & Promotion	0.00	2,000.00	-2,000.00	0.0%
5203 Employee Expense	828.94	2,500.00	-1,671.06	33.2%
5204 Equipment Repairs	0.00	500.00	-500.00	0.0%
5205 MCIT Insurance Coverage	13,581.00	14,500.00	-919.00	93.7%
5206 Mileage	74.68	1,500.00	-1,425.32	5.0%
5207 Office Operations/Misc.	2,917.89	7,000.00	-4,082.11	41.7%
5208 Professional Services	248.00	5,000.00	-4,752.00	5.0%

Carver Soil & Water Conservation District
Profit & Loss Budget vs. Actual
 January through April 2026

	<u>Jan - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5209 Supervisor Expenses	0.00	1,500.00	-1,500.00	0.0%
5220 Vehicle/Equipment Expenses	455.29	5,000.00	-4,544.71	9.1%
5200 Other Services & Charges - Other	0.00			
Total 5200 Other Services & Charges	<u>26,360.39</u>	<u>48,500.00</u>	<u>-22,139.61</u>	<u>54.4%</u>
5300 Supplies - Office & Field	115.66	2,500.00	-2,384.34	4.6%
5400 Capital Outlay	0.00	10,000.00	-10,000.00	0.0%
Total 5000 District Operations	<u>324,783.92</u>	<u>983,513.00</u>	<u>-658,729.08</u>	<u>33.0%</u>
6000 Project Expenses				
6100 District Projects				
6113 ETA/Misc. MCD Reimb.	15,000.00			
6114 Tree Program Expenses	17,183.38			
6100 District Projects - Other	0.00	40,000.00	-40,000.00	0.0%
Total 6100 District Projects	<u>32,183.38</u>	<u>40,000.00</u>	<u>-7,816.62</u>	<u>80.5%</u>
6200 State Projects	0.00	64,568.00	-64,568.00	0.0%
Total 6000 Project Expenses	<u>32,183.38</u>	<u>104,568.00</u>	<u>-72,384.62</u>	<u>30.8%</u>
Total Expense	<u>356,967.30</u>	<u>1,088,081.00</u>	<u>-731,113.70</u>	<u>32.8%</u>
Net Income	<u><u>28,802.42</u></u>	<u><u>0.00</u></u>	<u><u>28,802.42</u></u>	<u><u>100.0%</u></u>

April 17, 2026

Board of Supervisors and Management
11360 Highway 212, Ste 6
Cologne, MN 55322

Dear Board of Supervisors and Management:

This letter is provided in connection with our engagement to audit the financial statements of Carver Soil and Water Conservation District as of and for the year ended December 31, 2025. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

Our Responsibilities

As stated in our engagement letter dated January 5, 2026, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America and in accordance with Government Auditing Standards, for the purpose of forming and expressing an opinion(s) about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit does not relieve you or management of your respective responsibilities.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditor's report thereon), included in the entity's annual report includes only the information identified in our report. We have no responsibility for determining whether the names of supervisors are properly stated. We require that we receive the final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report, or if that is not possible, as soon as practicable and, in any case, prior to the entity's issuance of such information.

Planned Scope of the Audit

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of the entity's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;

- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Although we are currently in the planning stage of our audit, we have identified the following significant risks during our audit to date that require special audit consideration:

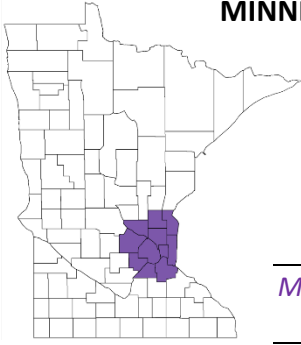
1. Revenue Recognition – With the significant amount of money received through grants, we will reconcile grants to ensure that the proper amount of revenue and expense is recorded. We will randomly select direct expenditures and test billable time to make sure they are in compliance.
2. Management Override – This is a significant risk in all audits, due to lack of internal controls and segregation of duties based on the size of the entity.

This information is intended solely for the information and use of management and the Board of Supervisors and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Peterson Company Ltd

Peterson Company Ltd
570 Cherry Drive
Waconia, MN 55387



MASWCD Metro Area 4

Summer Meeting

09:00 A.M. June 4, 2026

Cambridge Public Library - 111 N. Dellwood

MASWCD is a nonprofit organization which exists to provide leadership, educational opportunities and a common voice for Minnesota's soil and water conservation districts.

AGENDA

09:00 Registration & Refreshments

09:30 Call to Order, Welcome, and Business Items. Area Director.

- Action on agenda, previous meeting minutes, and treasurer's report
- Appointment of Nominating Committee (*if Area elections are in the fall*)
- Introduction of Resolutions from Area Member SWCDs - **Read only**

10:00 MASWCD 2026 Focus Areas – LeAnn Buck, MASWCD

Each year the MASWCD Board of Directors identifies focus areas which align with the mission, vision and strategic areas of the Association, take into consideration timely and relevant resolutions and legislative activity, and build off MASWCD's ongoing work plan. Details of the 2026 focus areas will be explained, and SWCDs will be asked for feedback.

10:15 MASWCD Advocacy Campaign for SWCD Aid – LeAnn Buck, MASWCD

MASWCD has launched a 2-year campaign for SWCD Aid advocacy to lay the groundwork for a 2027 legislative proposal to increase this important state funding source. In conjunction with this campaign, MASWCD formed a cohort of SWCD representatives from across the state who will be building their skills in communication and outreach with lawmakers. Information on this initiative will be shared, followed by discussions around effective advocacy in campaign season.

10:45 Discuss and Action on Proposed Resolutions

Please review Resolution Guidelines and "Things to Consider During Resolution Debate"

11:45 Partner Updates Rapid Fire Round (1-2 Minutes each)

12:00 Lunch (30 minutes) – Sign up on back of Agenda

12:30 Conservation Easement program presentation by Douglas Page

1:00pm Constructive Conflict workshop by Nan Gesche, Collaboration Expert

With an M.A. in Organizational Communications, a professional certificate in Training & Development, and over 20 years of experience, Nan equips teams with the skills to collaborate effectively. During this workshop Nan will equip supervisors and staff with the skills to turn Board tension and disagreement into Meaningful Outcomes.

3:00pm Adjourn

**MASWCD
METRO AREA 4**

Anoka SWCD
(763) 434-2030

Carver SWCD
(952) 466-5230

Chisago SWCD
(651) 674-2333

Dakota SWCD
(651) 480-7777

Hennepin County
(612) 348-2027

Isanti SWCD
(763) 689-3271

Ramsey County
(651) 266-0300

Scott SWCD
(952) 492-5425

Sherburne SWCD
(763) 220-3434

Washington SWCD
(651) 330-8220

Wright SWCD
(763) 682-1970

LUNCH Options: *Please write the number of participants from your organization in the spaces provided*

____: \$45/person (includes morning coffee, snacks, lunch and speaker)

____: \$25/person (includes coffee, snacks, and lunch)

____: no fee- no lunch or speaker

Please RSVP by **May 26th** by emailing completed form to zolson@isantiswcd.org

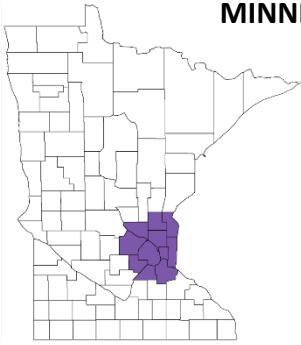
Questions: email tiffany.determan@mn.nacdnet.net or call 763-689-3271

Payments can either be brought to the meeting, mailed to the following address: 110
Buchanan St. N, Cambridge, MN 55008

We can also take credit cards day-of.

Hosted by **Isanti Soil and Water Conservation District**





MASWCD Metro Area 4

Summer Meeting

09:00 A.M. June 4, 2026

Cambridge Public Library - 111 N. Dellwood

Things to Consider During Resolution Discussion

Relevance

- Is the proposed policy relevant to the mission, goals, and objectives of the organization?
- Does the policy address a real need?
- Is the policy consistent with the stated values of the board or program?
- Does it comply with administrative/legal requirements?

Effectiveness

- Will the proposed policy address the problem or need?
- Is this the best approach?
- Are there alternative policies?
- What are the costs/benefits of each alternative?

Capability

- Can the Association and/or members implement the activities suggested by the proposed policy?
- Will additional expertise be needed?

Costs/Resources

- How much will it cost to implement?
- Can funds be found to support it?
- Will the policy require reallocation of funds?
- What are the opportunity costs of this policy?

Ramifications

- What might be the unanticipated consequences of this policy? What might be the consequences of that choice for others? The side effects?
- How would the policy impact staff? Constituents? Funding?
- Is there community support?

Other?

- Supposing you can't have everything, what would you choose?
- Does anyone have a different view?
- What seems to be the key point here?

How would we know if we were successful in implementing it/what does success look like and is that vision of success articulated in the resolution?

Mike Wanous – District Manager

- Worked with PW and WMO staff on a few drainage items related to the Hwy 212 project, Benton Township ditch and culvert elevations and a separate private ditch and tile issue.
- Review prevailing wage law items and recent legislative action concerning a requirement for a public portal that all project owners would need to list project details.
- Onsite review of a potential future private wetland bank that would be adjacent to the County Ditch #2-3 system
- Review ditch records for JD#3 and try to determine the status of a field crossing that needs replacement; other ditch invoice reviews.
- Onsite meetings for a new Interim Use Permit for a short-term gravel pit near the Crow River north of Mayer.
- Other meetings – WMO CAC mtg, staff mtg, many Teams mtgs

Felicia Brockoff – Administrative & Finance Specialist

- Accounting: Verified and paid regular monthly expenses. Completed April Treasurer’s Report, semi-monthly payroll and liabilities. ONB CD was renewed for 4 months. Gathered all the information Peterson needed to start the 2025 Audit. Went through 2 boxes of old paper accounting information, and disposed of items (checks, invoices, etc.) according to our retention schedule. Sent out drill invoices to landowners.
- Admin: Completed the Minutes for the April meeting, updated 2026 resolutions document with approved Board meeting motions. Prepared May Agenda packets and posted online.
- Trees – continued to take orders right up to the handout. I’ve marked everything sold out on our website, except for the native plant kits. The guys took pictures of every species the way we receive them from the nursery. I posted all of those to our website, to hopefully help people better understand what “bare root seedlings” look like.

Terry Meiller – Resource Conservationist

- Soil Health RCPP: Landowner outreach/technical assistance (phone calls and emails) regarding potential 2026 enrollments.
- State Cost-share: Site visits with landowner(s), NRCS staff and NRCS engineer for potential projects in Camden, Hancock and Dahlgren Twps. Assisted NRCS engineer with site surveys.
- Crow WBIF: Bid packets sent to contractors for Grassed waterway/WASCB project in Watertown Twp, Sec. 24. Completed Crow WBIF cost-share contract and uploaded to MS4Front to secure cost-share funding for project.
- Eagle SWA: Construction oversight/inspections for final grading/seeding of terrace project in Young America Twp, Sec. 2
- Ditches: CD6 cleanout (met with contractor/landowner for pre-con meeting to discuss cleanout details, set TBM for contractor, etc.).
- Misc: Burn plan writing and sent permit requests to DNR for 3 landowners. Great Plains drill maintenance and landowner deliveries (6 landowners). Staff meeting. Teams meeting with MCWD for project updates. Landowner Tech Assistance (Ag preserve assistance, multiple drainage issue investigations/meetings/field visits, assisted landowner with Demo permit details).

Seth Ristow – Resource Conservation Technician

- Created presentation for Native Plant Design Workshop
- Presented at Native Plant Design Workshop part 1 (approx. 40 people attended). Went well!

- Met with RPBCWD landowners at their properties to help with Stewardship Grant Projects (20 homeowner site visits)
- Sat down with homeowners for Part II of Native Plant Design Workshop, where we talked through their projects. (15 participants)
- Inspected Prairieview Center BMP's and native plantings for RPBCWD and compiled report
- Met with Shores of Lake Waconia HOA landscape committee to discuss native planting areas
- Began following up with workshop attendees that wanted to schedule site visits to discuss projects
- Met with Brent Alcott and Chaska Community Center employees to discuss enhancing pollinator planting

Tom Genelin – Senior District Technician

- Meetings/Plan Review:
 - Meetings / Plan Review –
 - The Cove 2nd Addition (Watertown) plan review
 - Chevalle 19th Addition (Chaska) plan review
 - NYA 2026 Street Reconstruction plan review
 - Waterford 10th Addition (Waconia) plan review
 - Chevalle 19th (Chaska) preconstruction meeting
 - Chaska Municipal Building (Chaska) plan review
 - Aion Business Park (Carver) plan review
 - Firefly Acres (Chaska) plan review
 - Fultonwood (Chaska) plan review
 - Aion Business Park (Carver) preconstruction meeting
 - Norwick Project (Waconia) plan review
 - Little Avenue (Waconia) plan review
 - Enclave (Carver) plan review
 - Beaver Dam Inquiry Laketown Twp.
 - Les Schwab (Carver) final inspection inquiry
 - Attended Metro Area Envirothon – Wildlife Booth
- Site Inspections –
 - Oak Creek (Chaska) site inspection
 - Aion Business Park (Carver) site inspection
 - Suite Living (Chaska) site inspection
 - Victoria Mass Grading (Victoria) site inspection
 - The Fields (Waconia) site inspection
 - Rock Island Mobile Home Park (Watertown) site inspection
 - Waterford (Waconia) site inspection
 - Woodland Creek (Waconia) site inspection
 - Timber Creek (Carver) site inspection
 - Eischens Driveway (Young America Twp.) site inspection
 - The Preserve (Carver) site inspection
 - The Fields (Waconia) site inspection
 - The Cove (Watertown) site inspection

Ben Datres – Farm Bill Technician

- CREP/RIM:
 - Kullman & Philp Easement- Reviewing and commenting on final design plans for wetland restoration work. Coordinating with Landowners.
 - CREP & RIM inspections.
 - CREP field visit regarding beaver issue in ditch.
 - Landowner phone calls, providing easement program info and options.

- Put together 4 easement proposals
- MN Buffer Law:
 - 4 buffers along public ditches flagged before spring planting, areas where encroachment happened. Follow up letters sent after staking.
 - Updating procedures for documenting buffer status, landowner folders etc.
 - New online Buffer tracking program released “BuffCat 2.0.” Tutorial and quick training.
- Other:
 - Annual tree sale week: 4/20-4/24.
 - Metro Area Envirothon event in Elk River.
 - All day Wetland Native Seed Training – BWSR & NRCS hosted.
 - ArcPro & Trimble Survey equipment-troubleshooting coordinate system issues.
 - JD-1 Ditch- erosion inspection. Surveyed for potential side inlet project.
 - Great Plains Drill: delivery pick up and calibration assistance. Landowner phone calls regarding rental, seeding questions etc.

Tyler Polster – District Technician

- WCA
 - Minnehaha Creek Watershed District: Ongoing plan reviews for new development near the Arboretum. Petition has been filed by residents through MCWD to conduct further environmental reviews before WCA can make a determination.
 - Carver County WMO: Assisted county staff on multiple tiling requests using both the Ag Exemption and Drainage Exemption. Conducted on site verification with county staff to approve WCA permits for bridge replacements in various county locations. Reviewed application for a “boundary and type” permit in Benton Township. Attended site investigation with the Army Corps, county staff and Mike to look at a potential future wetland bank near Waconia. The landowner and consultant were given a checklist on how to make their prospectus application successful.
 - Mayer: Reviewed the 2025 yearly monitoring report for Wetland Bank owned by the City of Mayer.
 - Chanhassen: Reviewed permit application for a custom home project near Lake Lucy. Attended on-site preconstruction meeting for lakeshore improvements on Lake Minnewashta.
- Miscellaneous:
 - Completed another Tree sale and pick up week. The stock we received from the nursery was healthy and customers generally seemed pleased when they picked up their orders. “Plant Kit” orders will be picked up in early June.
 - Continued state cost-share inspections and forwarded any projects with potential concerns to Terry for next steps.
 - Conducted one site visit in Chaska regarding tree health and tree planting recommendations.